

Tidewater Corvette Club

Established in 2007
www.tidewatercorvetteclub.com

Tidewater Corvette Club Constitution
Robert's Rules of Order

ARTICLE I
Name and Logo

Section 1. The name of this club shall be Tidewater Corvette Club.

Section 2. The logo for the club shall be a Corvette flag emblem with a Corvette in the middle. The words "Tidewater Corvette Club" shall be circumscribed around the logo. Club colors for the logo are silver and black until chosen by a majority of the club members present at a club meeting to change the color or logo.

ARTICLE II
Purpose

The club is formed to develop a sense of camaraderie, enthusiasm and loyalty among Corvette owners and enthusiasts through the exchange of technical and practical information, business meetings and social activities. The Tidewater Corvette Club's main purpose is to promote goodwill and harmony in the local communities. Monies raised through fund-raising events such as car expos and social gatherings will be donated to various charities. To further advance these goals, the Club shall sponsor and encourage the exchange of information relating to Corvettes as well as safe and skillful driving on public highways.

ARTICLE III
Incorporation

This organization shall be incorporated as a nonprofit organization under the laws of the Commonwealth of Virginia. Should this incorporation be denied for any reason, this constitution shall be null and void and this organization shall cease to exist.

ARTICLE IV
Members

Section 1. Eligibility

Membership shall be open to those who are registered owners of Corvettes. must be 21 years of age, must provide a valid driver's license and proof of insurance and be a law-abiding citizen.

Section 2. Application for Membership

Membership will not be denied based on race, color, sex or religious preference. Each prospective member must be voted on by the members present at the meeting after their application is processed.

Section 3. Membership

Each member must participate in club events to the fullest extent possible. Membership will be open to Corvette owners and spouses or companions. There are five membership categories:

- Regular (Active) Member
- Spouse Member
- Associate Member

Honorary Member

Charter (Founding) Member

A) Regular (Active) Member - Any person who is the owner of a Corvette and is a law-abiding citizen is eligible for membership in the club with full privileges thereof. Regular membership shall entitle the member to one vote on each matter of club business. In addition, the member shall be entitled to hold office either elected or appointed, and participate in all club activities. The regular membership shall be considered valid for the duration of time covered by the amount of dues paid as established in Article IV, Section 4, except as noted in Article IV, Section 6 (Resignation).

B) Spouse Member - The spouse of a regular member who wishes to be a member of the club has all the rights and privileges as described in Article IV.3.A. Membership dues must be paid to the club treasurer in accordance with Article IV, Section 4.

C) Honorary Member - An honorary member may be presented to an individual or company who has demonstrated an interest in the club by donation of services or products for the promotion of Corvettes. Nominations for honorary membership shall be presented to the Executive Council and approved by the majority of the voting members present at the next general membership meeting. An honorary member may not vote or hold office. Honorary members shall not pay dues.

D) Associate Member - A non-Corvette owner who is a Corvette enthusiast or an active (regular) member who no longer has a Corvette may be an associate member. An associate member may vote but may not run for or hold office.

E) Charter (Founding) Member - A member in the club at the time of the club's organization.

Section 4. Dues

A) Active members' dues shall be \$15.00 per month with all dues to be current as of December 31 of each year.

Spousal members' dues shall be \$10.00 per month with all dues to be current as of December 31 of each year.

B) The amount of dues can be reviewed by the membership and can only be changed by a two-thirds majority vote of the membership present at a general meeting.

C) Dues are non-refundable.

Section 5. Revocation of Membership

In the event of non-payment of dues after three months, the member is reverted to Honorary Member status which means no voting and no office holding. After four months, the member is dropped from the active rolls.

Section 6. Resignation of Membership

Any member may resign by directing a letter of resignation to the club. His/Her resignation shall be effective upon receipt provided all indebtedness to the club is paid. No refund of fees or dues will be made to the resigning member.

ARTICLE V

Officers

Section 1. Titles of Officers

The officers of the club shall be President, Vice President, Secretary, Treasurer, Financial Secretary, Sergeant at Arms, and Chaplain.

Section 2. Election of Officers

A. The term of office shall be two years. No member shall hold more than one office at a time nor perform the duties of more than one office.

B. Nominations for elected officers shall be at the regularly scheduled meeting in November of odd-numbered years. You must be present at the meeting and accept the nomination to be a candidate for office.

C. Any member in good standing who is eligible to vote may run for office.

D. Any member nominated who does not have an opponent shall be declared the winner of that office by acclamation.

E. Elections shall be held at December's meeting by secret ballot. Ballots shall be mailed to each member's last known address to be returned by the December meeting to be counted. An Election Committee shall be formed to handle the election process. No member who has been nominated for an office may serve on this committee.

F. The winners shall be announced at the December meeting and the new cabinet shall be installed at the time.

Section 3. Duties of Officers

The duties of the officers shall be as follows:

A. President:

1. Preside over all meetings of the club.
2. Conduct all meetings in accordance with the constitution of the club.
3. Sign or direct the signing of all orders necessary to carry out the operations of the club.
4. Act as the club representative to all outside organizations or sponsors as much as necessary.
5. At the end of the term, the outgoing President shall turn over all club records and property to his/her

successor.

B. Vice President:

1. Call the meeting to order in the absence of the President.
2. Coordinate charitable activities.
3. Assist the President when required.
4. Maintain physical asset and inventory control.
5. Maintain a membership phone tree.
6. Take over the office of President if that office is vacated for any reason.
7. At the end of the term, the outgoing Vice President shall turn over all club records and property to

his/her successor.

C. Secretary:

1. Call the meeting to order in the absence of the President and Vice President.
2. The Secretary is the recording officer of the club and the custodian of its records, except those specifically assigned to others, such as the Treasurer's books.
3. Maintain current copies of the club's constitution.
4. Read aloud the last meeting's minutes and all correspondence.
5. Act as the club's librarian for all material addressed to the club.
6. Act as the club's historian.
7. Document committee membership as needed and keep on file all committee reports.
8. At the end of the term, the outgoing Secretary shall turn over all club records and property to his/her

successor.

D. Treasurer:

1. Call the meeting order in the absence of the President, Vice President and Secretary.

2. Act as custodian of the club's funds.
3. Collect all dues and monies owed to the club. Pay all bills, warrants and requisitions authorized by the club. Maintain an accurate annual financial record for the club.
4. Submit a written report listing the club's net worth at each meeting and a complete report of all transactions.
5. Provide a copy of check transactions and bank statements at each meeting.
6. Reconcile club accounts.
7. Execute the annual budget and be responsible for all payment and deposits.
8. At the end of the term, the outgoing Treasurer shall turn over all club records and property to his/her successor.

E. Financial Secretary (formerly Assistant Treasurer):

1. Assist the Treasurer.
2. Bill members for their dues and receive payment of them.
3. Maintain a ledger of each member's account and turn over to the Treasurer and receive receipts for monies received.
4. At the end of the term, the outgoing Financial Secretary shall turn over all club records and property to his/her successor.

F. Sergeant at Arms:

1. Preserves order in the meeting.
2. Makes sure the meeting place is set up before the meeting.

G. Chaplain:

Opens the meeting with invocation and closes the meeting with benediction. If the Chaplain is a clergyman, serves the organization in that capacity in such manner as it may require.

Section 4. Succession

The succession of officers shall be as follows:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Financial Secretary
6. Sergeant at Arms
7. Chaplain

Section 5. Impeachment/Removal From Office

A. Motions to impeach an officer of the club may be made by any member and shall be presented in writing to the club at a regularly scheduled meeting to be entered into the minutes and discussed.

B. Impeachment of any officer shall require a written majority vote of all members present at the next regularly scheduled meeting.

C. If the officer is impeached, a vote must be taken to remove said officer from office. If the officer is removed from office, election of a new officer shall be in accordance with Article V, Section 2, Election of Officers.

D. Positions appointed by the President can only be removed by the President or a majority vote of the members present at a general meeting.

ARTICLE VI Meetings

Section 1. General Meeting

The general meeting shall be held the second Sunday of the month at a location, date and time to be agreed upon by 2/3 votes of the members present at the general meeting. The location will be announced by the end of the meeting. A quorum of 1/4 of the voting members in good standing must be present to conduct a meeting.

Section 2. Executive Council/Board Meeting

The Executive Council/Board shall be comprised of the elected officers of the club who shall meet the week prior to the general meeting to set the agenda for the upcoming meeting.

Section 3.

The President shall preside at all meetings. In the absence of the President, the Vice President or other designated officer shall preside.

Section 4.

The minutes of the prior month's meeting shall be read at the monthly meeting and shall be approved by a majority vote of the voting members present at the general meeting.

Section 5.

Special meetings may be called by the President or 5 members of the club to discuss a particular topic. The only business to be conducted shall be the topic for which the meeting was called.

Section 6. The order of our business meeting shall be:

- A. Call to order.
- B. Roll call of members.
- C. Introduction of guests.
- D. Reading of previous meeting's minutes.
- E. Treasurer's report.
- F. Reports from committees.
- G. Unfinished business.
- H. New business.
- I. Announcements.
- J. Adjournment.

Section 7. The rules of order shall be:

A. A majority of the membership present at a general meeting is needed to vote and pass any business pertaining to the club. The vote of the members present at a general meeting shall be the vote of the membership.

- B. In order to bring a matter before the club to be considered for a vote, the following course shall be taken:
1. A motion shall be made and then seconded.

2. The motion must be voted on or withdrawn. If the motion is not voted on, it shall be tabled until the following meeting. If it is not voted on during that meeting, it becomes a non-issue not to be resurrected.

Section 8. Cancelling a Regularly Scheduled Meeting

In the event of a national emergency or inclement weather a regularly scheduled meeting may need to be canceled. It will be the responsibility of the Executive Council/Board to cancel a regularly scheduled meeting.

ARTICLE VII Committees

Section 1. The standing committees of the club shall be:

- A. Budget Committee.
- B. Membership Committee
- C. Car Show Committee

Section 2. Duties of the Committees

A. Budget Committee shall be chaired by the Treasurer and shall set the budget for the club for the coming year.

B. Membership Committee shall process and maintain all applications for membership and keep an updated membership roster with all members' information. The membership director shall assume the responsibilities of the Secretary if he/she is not present. The committee shall be responsible for putting together membership packages for new members.

C. Car Show Committee shall be responsible for the planning of the car show to include fees, registration, trophies, sponsors, vendors, delegation of duties to the membership as necessary, judging and any other related duties.

D. Other committees shall be formed on an as needed basis.

ARTICLE VIII Events

Recommendations for the club to participate at any event shall be presented to the club at a regularly scheduled meeting. Approval of the recommendation requires a majority approval vote. The club shall be solely responsible for all activities relating to the publicizing the club's name.

ARTICLE IX Finances and Disbanding

Section 1. Finances

A. All funds belonging to the club shall be deposited in a bank into one official account. For any changes to be made to the club's official bank account, the Treasurer must be present at the time the changes are to be made.

B. All checks shall be countersigned by two of the following officers who have been designated as being able to sign the checks of the official checking account:

- 1. President
- 2. Treasurer

3. Vice President

C. The Treasurer, Financial Secretary, Secretary and one other member, except the President, shall audit the Treasurer's books annually.

D. If any member requests to see the club's financial documents, they are to be made available to that member within a reasonable length of time not to exceed 30 days from the date of the request.

E. All members must be in good standing in order to receive incentives or travel funding.

F. Travel funding shall be awarded/honored only with proper receipts.

Section 2. Disbanding

If the club disbands, the property and assets of the club shall be disposed of in accordance with the wishes of the majority of the members present at the last meeting of the club.

ARTICLE X Amendments

This constitution may be amended by a two-thirds vote of the Active Members at any General Meeting or Special Meeting called for the purpose of amending the Constitution.

Notice of this meeting will be published on the Club's web site and each Active Member with an electronic mail address on file with the Club will receive an electronic notice of the Meeting at least seven days in advance. Members wanting their position to be known and who are not able to attend the Special Meeting shall be required to submit their position to the Executive Council/Board in writing (electronic or paper) at least three days prior to said meeting. Such written positions will be considered as a valid vote in deciding amendments. Approved amendments shall become effective immediately.

In the event this club becomes involved with another entity, this constitution may be voted down to become bylaws such as they do not conflict with the governing body of the larger entity. In the event the club votes to become a single entity once again, the bylaws may be voted back as the constitution.

Recommendation: The members of the constitution/bylaws committee strongly advise that a Parliamentarian be selected and put in place and used in accordance with "Robert's Rules of Order Newly Revised".